



INTERNAL VACANCY ADVERT

Hope for Family Development Initiative (HFDI) was established in 2007 and registered with state governments and Corporate Affairs Commission Nigeria (RC 31140) as a movement to improve the lives of marginalized and vulnerable groups. Whatever the circumstances, HFDI believes that marginalized and vulnerable groups are faced with unique issues and challenges which require empowerment, skills acquisition training and better community understanding for them to cope with their exceedingly difficult conditions Hope for Family Development Initiative has expertise for conducting Capacity Building Training, HIV Testing and Counselling (HTC). Social mobilization, Community Surveys, Operational Research (Baseline Survey), Strategy Review and Development, Human Resources Development, NGO Governance, Technical Backstopping, Management Systems, Institutional Review and Analysis, Project Supervision and Monitoring, Report writing , Project Design and Final Evaluation .The Organization also conducts research into several areas in developmental issues and has highly qualified and experienced staff in SPSS and DHIS1.4, Epi Data, Microsoft Office Suite (Microsoft Word, Excel, PowerPoint, Access, etc.), PITT, and STATA. HFDI has conducted various capacity building for Non-Governmental Organization, Community based Organization, Faith based Organization and other Non-state Actor at various levels.

HFDI works in partnership with the Federal and State Governments of Nigeria, Positive Action For Children Fund, Family Health International (fhi360), Society for Family Health (SFH), USAID, UNICEF, OSACA, KWASACA, OYSACA, FBI, EU-INSIDE, EU-SRIP, RUWESA, CISHAN, MSH, NAPEP, Association for Family and Reproductive Health under Global Fund (Round 9), ACOMIN, CiSHAN, TB Network, PACT, Save the Children, ICHSSA, PACF, STAI, Action on Prevention Violence, Health Communication Capacity Collaboration, state Governments etc. European Union (EU) under increasing Non State Actors Implementation and Development Expertise project, PACT and Management sciences for health (MSH) and Management Strategies for Africa (MSA)

Notable International Embassy and the United States Agency for International Development (USAID) among other international donors.

The operational headquarter is located in Osogbo, the Osun State capital, while, state offices are located in Kwara, Akwa-Ibom, Benue, Kogi, Ondo and Oyo state. We work with single parent families (Care-givers), Vulnerable Children (VC), Young people, People with Disability, People Living with HIV, the poor and the marginalized group with the view of promoting values and commitments for achieving a healthy and developed society.

We seek to recruit qualified persons as a result of growth in our organisation. We offer professionals opportunities for career advancement, a good working environment and competitive remuneration. We require competent candidates for the following positions:

Community Case Workers Manager

Location: Irepodun, Oyun, Offa & Ilorin South

email: hopeforfamilydevelopmentinitiative@yahoo.com, health@hfdi-ng.org & kwara@hfdi-ng.org

Job Profile:

Reporting to Monitoring and evaluation and leaning Manager, the successful candidate will conduct Effective home visit to identify households, Service provision to identify OVC

Qualifications/Experience: The desired candidate:

- *Must be residents in the community*
- *Must have minimum of OND, HND BSC or other equivalent Certificates*
- *Must have knowledge and experience on health issues*
- *Must be able to work under no or little supervision*
- *Must be team player*
- *Ability to speak in local language*
- *Must be knowledgeable about the community and its cultures*
- *Must be of good character with proven impeccable integrity.*

Compensation & Benefits:

The compensation package for this position is very attractive and designed to motivate talented candidates.

Method of Application:

A one page suitability statement, providing evidence of the required competences, addressed to the EXECUTIVE Director-ED (using the position "Ref" as subject), should be sent along with a comprehensive Curriculum Vitae indicating clearly, your telephone numbers, e-mail address and current contact address, within one week of this publication to the email address beside the job you are applying for. Candidates without the minimum requirement need not apply. Only shortlisted candidates will be contacted.

Data Entry Clerk

Location: Kwara State Office

email: hopeforfamilydevelopmentinitiative@yahoo.com, health@hfdi-ng.org & kwara@hfdi-ng.org

Job Profile:

Reporting to Monitoring and evaluation and learning Manager, the successful candidate will conduct Effective data collection, collation, analysis and reporting. Regular M&E training and mentoring of service providers. Dissemination of M&E results to all stakeholders, including the communities. S/He will work with the ME&L Manager on periodic preparation of Monitoring and evaluation plan

Qualifications/Experience: The desired candidate:

- *Must have knowledge of computer applications like; MS word, Power point, Excel and Corel draw*
- *Must have minimum of OND, HND BSC or other equivalent Certificates*
- *Experience in managing SI databases including DHIS and NOMIS*
- *Must be able to work under no or little supervision*
- *Must have knowledge and experience on health issues*
- *Must be able to mobilize and earnest resources*
- *Must be a hardworking youth with evaluation experience.*
- *Must be of good character with proven impeccable integrity.*

Be willing to live and work in kwara state offices

Compensation & Benefits:

The compensation package for this position is very attractive and designed to motivate talented candidates.

Equal Opportunity: Hope for family development initiative, is an equal opportunity employer and does not discriminate based on race, colour, sex, religion, different physical ability etc. Qualified women/girls are strongly encourage to apply

Method of Application:

A one page suitability statement, providing evidence of the required competences, addressed to the EXECUTIVE Director-ED (using the position "Ref" as subject), should be sent along with a comprehensive Curriculum Vitae indicating clearly, your telephone numbers, e-mail address and current contact address, within one week of this publication to the email address beside the job you are applying for. Candidates without the minimum requirement need not apply. Only shortlisted candidates will be contacted.